

# CAPITAL IMPROVEMENT PLANNING COMMITTEE

TOWN OF EAST WINDSOR  
11 RYE STREET  
BROAD BROOK, CONNECTICUT 06016

MINUTES OF SPECIAL MEETING  
Monday, January 26, 2015 at 5:30 p.m.

\*\*\*\*\*Draft Minutes - These minutes are not official until approved at a subsequent meeting\*\*\*\*\*

**Members Present:** Joe Sauerhoefer (Chairman); Len Norton, Town Engineer/Director of Public Works; Kathleen Pippin, Richard P. Pippin, Jr., and Al Rodrigue; Denise Menard, First Selectman (Advisor);  
**Members Absent:** Dale Nelson, Selectman; Kim Lord, Treasurer (Advisor); Cindy Herms, Board of Finance Liaison.  
**Others Present:** No one.  
**Press:** No one from the Press was present.

## **I. Call to Order:**

Chairman Sauerhoefer called the Special Meeting to Order at 5:37 p.m. in the Meeting Room of the East Windsor Town Hall, Broad Brook, Connecticut.

## **II. Attendance:**

See record of attendance above. A quorum was established with five members present.

## **III. Approval of January 12, 2105 Special Meeting Minutes:**

**MOTION:** To APPROVE the Minutes of the January 12, 2015 Special Meeting of the Capital Improvement Planning Committee as written.

K. Pippin moved/D. Pippin seconded/DISCUSSION: None.

**VOTE:** In Favor: Unanimous

## **IV. New Business/Discussion of Capital Improvement Plans:**

First Selectmen Menard provided the Committee with two documents; one document summarized all project requests by Town departments and the Board of Education, while the second document listed all project requests generally. Both documents include the Committee ranking for the projects based on discussion held during presentations.

Capital Improvement Planning Committee  
Special Meeting – January 26, 2015

The Committee reviewed the various projects and made adjustments to six project requests. See Attachment A. Total CIP projects proposed to be funded under the FY 2015 - 2016 Budget total \$1,246,310 – just under 3.5% of the current budget of \$35,643,871 as of July 1, 2014.

**MOTION:** TO RECOMMEND to the Board of Selectmen a CIP Budget of 3.5% which totals \$1,246,310.00

Norton moved/K. Pippin seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous

**V. Public Participation**

No one requested to speak.

**VI. Invoice approval:**

Chairman Sauerhoefer approved the invoice submitted by the recording secretary.

**VII. Adjournment:**

**MOTION:** To ADJOURN the January 26, 2015 Special Meeting of the East Windsor Capital Improvement Planning Committee at 6:45 p.m.

Norton moved/D. Pippin seconded/VOTE: In Favor: Unanimous

Respectfully submitted,   
Peg Hoffman, Recording Secretary for the East Windsor Capital Improvement Planning  
Advisory Committee

-ATTACHMENT A: 2015 – 2016 Capital Improvement Plan Ranking Sheet



# 2015-2016 CAPITAL IMPROVEMENT PLAN RANKING SHEET

\*Dept Ranking: M=Mandated or obligated, C=Critical repair/improvement, S=Scheduled repair or improvement, \*\* Committee ranking is 1-5 (1 = lowest priority . . . 5 = highest priority)

	This year	Total 5 yr plan	Ranking sorted	Comments
<b>General Government</b>				
Facilities Equipment Revaluation for 10/1/2017	\$20,000	\$100,000	23	
	\$50,000	\$175,000	22	\$50,000
Generators to provide reliable emergency power for High School, Broad Brook Fire Dept & Town Hall Annex	\$80,000	\$132,000	22	was \$132,000
Town Wide Drainage	\$50,000	\$375,000	22	
Pavement Management	\$500,000	\$7,500,000	22	was \$1,500,000
Chip Sealing Roads	\$75,000	\$375,000	22	
Vehicles (2/3 replacement schedule) 4 vehicles	\$74,000	\$518,000	21	1 car/3 cars/2 cars -\$87,104
Digital In-car Video	\$39,310	\$39,310	21	\$26,208
Town Hall renovations	\$22,000	\$88,000	21	
DPW Vehicle/Equipment Replacement	\$25,000	\$250,000	20	
Dial-A-Ride Vehicle (Town's portion)	\$23,000	\$72,000	19	\$15,000
Engineering/Architect study for converting Town Hall Annex space to Senior Center	\$30,000	\$30,000	19	
DPW roof & engineering/architect study for building expansion	\$57,750	\$57,750	19	
BBFD - Bunker Gear Replacement (15 sets)	\$24,450	\$36,651	18	
WHPPFD - Hurst Rescue Cutters & Spreaders	\$20,000	\$54,500	16	
HS Aux gym connector and cross bracing	\$125,800	\$125,800	18	
Town Hall Annex & PD renovations	\$30,000	\$227,480	16	\$50,000
	<b>\$1,246,310</b>			
DPW Vehicle/Equipment Replacement	\$200,000	\$1,000,000	18	
Broad Brook Dam repairs	\$539,000	\$539,000	17	\$270,000
MS Replace 1966 boilers	\$250,000	\$250,000	17	
Replacement of streetlights with LED upgrade	\$120,000	\$600,000	16	\$60,000
MS Replace 25 yr old roof	\$3,673,321	\$3,673,321	16	
Grant Funding	\$25,000	\$125,000	15	\$15,000
WHPPFD - Thermal Imaging Camera	\$14,000	\$14,000	15	



Town Wide Drainage	\$50,000	\$375,000	22	\$19,000
Dredging of EW Park and replace lower drain	\$70,000	\$160,000	13	\$50,000
Town Wide Sidewalks	\$20,000	\$100,000	13	\$30,000
BBFD - Duty Vehicle	\$35,000	\$35,000	12	\$17,500
WHPPFD - Replacement Engine 638	\$500,000	\$1,000,000	11	\$50,000
New play equipment at Pierce Park	\$30,000	\$60,000	10	\$25,000
WHPPFD - Replacement Brush Truck	\$100,000	\$100,000	10	\$15,000
District - New Pick Up Truck-F150 4x4/w tow	\$33,820	\$33,820	10	\$15,000
Zero depth water feature	\$170,000	\$170,000	7	

**Current budget as of July 1, 2014** **\$35,643,871**

- 3.5% of budget:
- 3% of budget:
- 2.5% of budget:
- 2% of budget:
- 1.5% of budget:
- 1% of budget: